

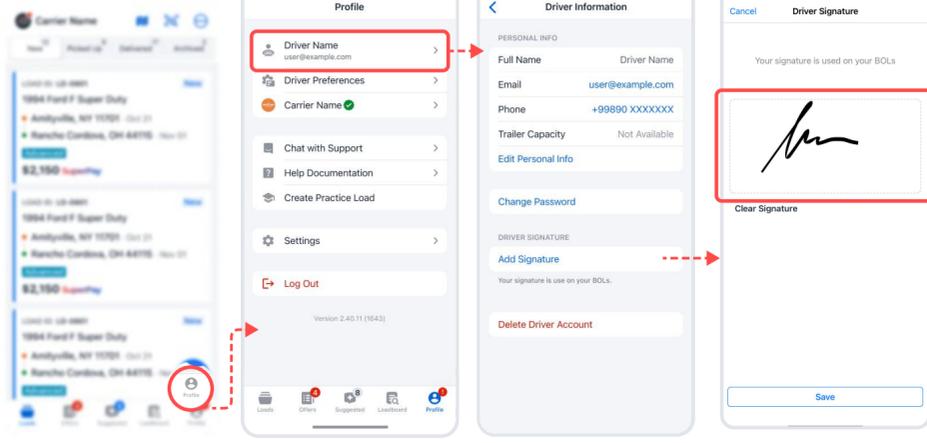
# Welcome to Super Dispatch, the Smart Auto Transport Platform

Please reference the following as a step-by-step guide for drivers as they get started on the Super Dispatch platform.

## STEP 1

First, **ADD A SIGNATURE TO YOUR ACCOUNT** (Signature is saved & automatically added to all BOLs you process). To do this:

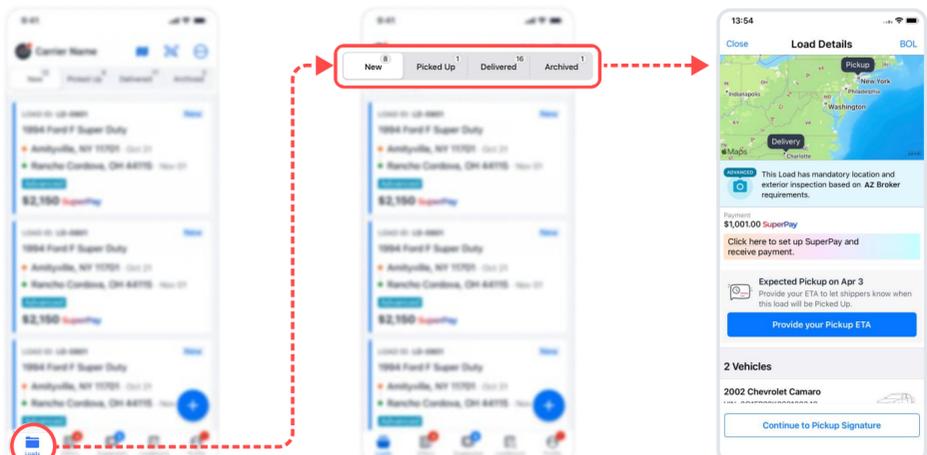
1. Tap **PROFILE BUTTON** in the bottom right corner of the screen.
2. On the next page, tap where you see your name & email address at the top of the screen.
3. Add your signature at the bottom of the screen.
4. Tap **SAVE** in the upper right corner.



## STEP 2

Now we're ready to find the load(s) assigned to you.

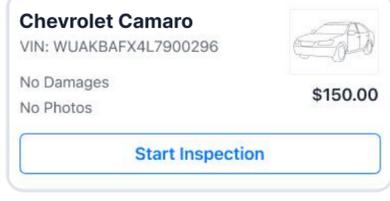
1. Tap the **LOADS BUTTON** in the bottom left corner of the screen.
2. Notice four tabs at the top of the screen: New, Picked up, Delivered, & Archived. Make sure you are viewing **NEW LOADS**.
3. The unit will appear here. To view a details page with more info tap on the load.



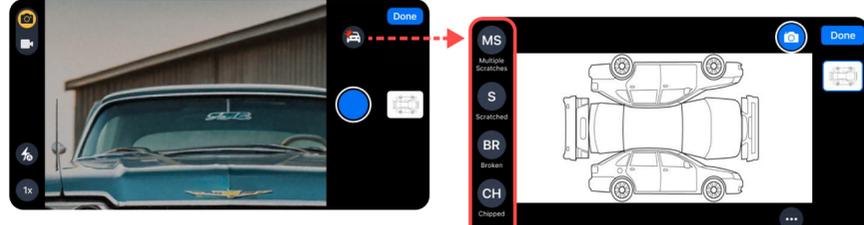
## STEP 3

When on site to pick up the vehicle, you're ready to perform a pickup inspection & fill out a condition report:

1. With the load you are picking up selected, find the vehicle(s) listed & Tap **START PICKUP INSPECTION**.



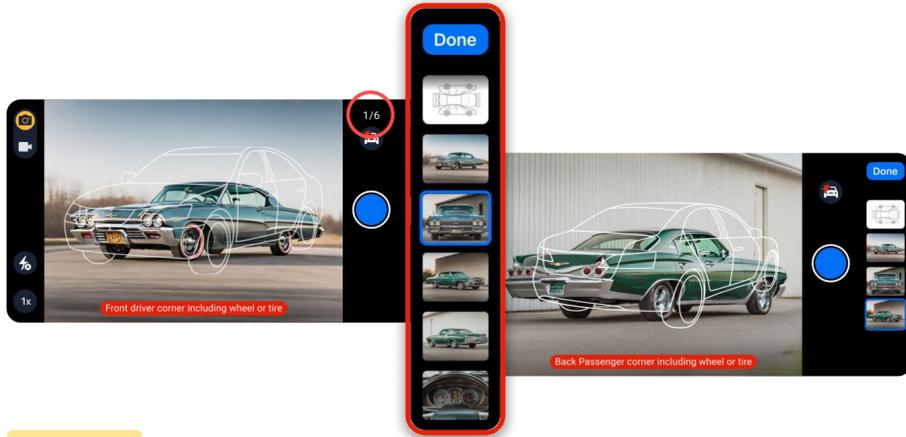
2. If the vehicle requires a **STANDARD INSPECTION**, a top-down grid of the car appears. To note damage on the BOL, scroll through the list of damage codes, select one, & tap a location on the car to place damage. Tap done when finished.



3. If the vehicle requires an **ADVANCED INSPECTION** you will not see the grid. Instead, your phone's camera will activate. Advanced inspections require photos, protecting you & your company from liability claims.

For the advanced inspection type, 6 photos of the car are required at pickup AND delivery locations for a total of 12 photos per VIN.

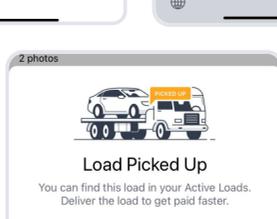
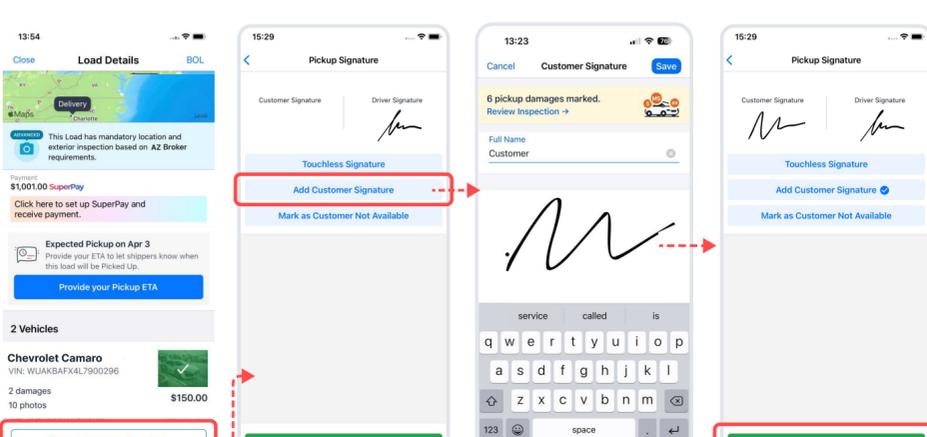
The app will not allow you to mark vehicles with advanced inspections at pickup or delivery without 6 photos. Tap done when finished.



## STEP 4

The final step will be getting a signature from whoever is releasing the vehicle(s) to you and marking the load as picked up:

1. From details screen select "**CONTINUE TO PICKUP SIGNATURE**".
2. Tap Add Customer Signature & have pickup contact type AND sign their name. The contact may view the condition report by tapping Review Inspection. Tap **SAVE** when done.
3. Once complete, tap **MARK AS PICKED UP** in green at the bottom of your screen.
4. To send a copy of the BOL to any parties follow the prompts on screen.



For delivery inspections repeat Steps 3 and 4.

You did it! Now that you've walked through a typical day using Super Dispatch, you'll be moving cars better than ever in no time.

Our top priority is to ensure drivers & dispatchers are successfully using Super Dispatch. For any assistance, or if you have any feedback, please don't hesitate to reach out to our activations specialist, Joe, who will be your point of contact as we get you started to move cars faster, smarter, & easier with Super Dispatch!



For additional help, Support can be reached at (816) 974 7002, via chat on our website, or at [support@superdispatch.com](mailto:support@superdispatch.com) from 7 AM to 7 PM CST M - F.